

**Minutes of the Internal Quality Assurance Cell meeting held on 07.12.2022 at 02.00 pm
in the Principal's Chamber**

Agenda

1. Paramarsh workshops – review
2. Paramarsh – upcoming programmes
3. SSR preparation
4. Other matters

Members present

1. Dr. K.V. Murali, Principal
2. Dr. Dinesh T., Co-ordinator, IQAC
3. Mithun A.V.
4. Vijayakumar V.
5. Anjaly Nair M.K.
6. Dr. Mohanan A.
7. Balagopalan P.K.

Dr. K.V. Murali, Principal and the Chairman of the IQAC welcomed the gathering. Dr. Dinesh T., Co-ordinator, IQAC read out the minutes of the last meeting.

Action taken report on the decisions of the last meeting

1. A workshop on accreditation process and DVV was conducted at Chinmaya Arts and Science College, Chala, Kannur, on 24.11.23. Another workshop was conducted at Nehru Arts and Science College Kanhangad based on NEP 2020 on 26.11.23.
2. The first meeting of IQAC with staff members was held on 01.12.23 to discuss the questions related to SSR.
3. AQAR 21-22 is ready to be uploaded.
4. Steps have been initiated for identifying research awardees.

Decisions taken

1. A workshop on accreditation will be conducted at Dr. Ambedkar Arts and Science College, Periyar under UGC-Paramarsh Scheme.
2. The new Computer Laboratory will be inaugurated in February 2024.
3. Gardening and beautification work in front of the new Academic Block will begin soon.
4. Renovated Principal's Cabin and Office will start functioning soon after the finishing work.