Minutes of the Internal Quality Assurance Cell meeting held on 04.11.2022 at 02.30 pm in the Principal's Chamber

Agenda

1. Paramarsh Scheme – activities
2. SSR preparation
3. AQAR 21-22
4. Minutes of the last meeting
5. Action taken report

Members present

1. Dr. K.V. Murali, Principal
2. Dr. Dinesh T., Co-ordinator, IQAC
3. Vijayakumar V.
4. Dr. Mohanan A.
5. Balagopalan P.K.
6. Dr. Supriya N.T.
7. Anjaly Nair M.K.

Dr. K.V. Murali, Principal, welcomed the gathering.

Dr. Dinesh T., Co-ordinator, IQAC, read out the minutes of the last meeting.

Action taken report on decisions of last meeting

1. The Departments were instructed to submit the DAQAR 21-22 at the earliest.
2. Request for permission to extend the date of submission of IIQA and SSR to the NAAC was sent.
3. Meeting and interactions of Academic Monitoring Committee with Departments and staff has been scheduled
4. Recommended the College Management to complete repair and maintenance of the buildings in a time bound manner. The inauguration of the new Computer Laboratory will be arranged soon after completing the final finishing work.
5. Purchase procedure for purchase of teaching and research equipments under DST-FIST scheme has been started.
6. Arrangements are made for the smooth conduct of HSSTTP programme (Refresher Course in Statistics for Higher Secondary School teachers)..

Decisions

1. A workshop on accreditation process and DVV will be conducted in a mentee institution, possibly at Chinmaya Arts and Science College, Kannur. Another workshop will be conducted in this College with emphasis on NEP 2020.

2. SSR preparation is to be accelerated now. A set of 5 questions or more will be presented in a session of IQAC with teachers. The data and answers will be presented by the Departments in the next meeting. The next set will be released there.

3. AQAR 21-22 presented by the Co-ordinator is approved for uploading.

4. Research awards to the outstanding Ph.D. thesis in various disciplines may be identified and distributed without any further delay.