

## **Minutes of the Internal Quality Assurance Cell meeting held on 17.08.2020**

The Online meeting of IQAC was held through Google meet Platform at 2.30 pm

### **Agenda**

1. Minutes of the last meeting
2. Action taken report
3. NIRF- 2020 Ranking
4. National Education Policy 2020
5. Week of Orientation & Welcome (N-WOW)
6. Miscellaneous items

### **Members present**

1. Dr. T. Vijayan, Principal (Chairman)
2. Dr. K.V. Murali, Associate Professor in charge of HoD of Physics (Co-ordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, Associate Professor and HoD of History
5. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics
6. Anjali Nair M.K., Asst. Professor of English
7. V. Vijayakumar, Asst. Professor of Commerce
8. Dr. A. Mohanan, Asst. Professor of Chemistry
9. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
10. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
11. Office Superintendent
12. Councilor, Nileshwar Municipality

Dr. T. Vijayan, Principal and the Chairman of the Committee welcomed all members. Dr. K.V. Murali, Co-ordinator of IQAC read out the minutes of the last meeting. Principal reported that the college placed at the 95 rank in the National Institutional Ranking Framework (NIRF) -India Rankings 2020.

The action taken in respect of the decisions of the last meeting of **4.06.2020** were reported

1. All staff members contributed one month salary towards the Chief Ministers Distress Relief Fund (CMDRF) as mark of discharge of social responsibility.
2. Conducted a 10-day Faculty Development Programme for teachers and 10-day Student Development Programme on transition to E-teaching by utilizing our own resources.
3. Conducted 10 NASC's Snapshot webinar series for capacity building of the teachers of mentor and mentee institutions under the UGC Paramarsh Scheme.
4. Programmes related to Covid -19 Pandemic like Measure to combat Covid 19 - production of sanitizer and mask, Covid 19 - Relief Activity, Community service – Covid 19 etc.

### **Decisions Taken**

1. To conduct webinars for familiarizing National Education Policy 2020.
2. To Speed up actions to get permission for starting two PG Programmes (M.A. Development Economics and M.Sc. Mathematics and two UG Programmes B A English and BSc Computer Science ).
3. To encourage the college Management to speed up the maintenance work including truss-work on old building blocks and construction of rooftop banquet hall.
4. To speed up the process of preparation and submission of details for filling up vacancies of teaching and non-teaching staff.
5. Utilization of institutional resources including man power and providing a platform for school students to get acquainted with the advancements in Science in association with Samagra Shiksha Kerala (SSK), Government of Kerala.

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