

## **Minutes of the Internal Quality Assurance Cell meeting held on 03.12.2019**

The meeting was held on 03.12.2019 in the Principal's chamber of Nehru Arts and Science College Kanhangad at 03.00 pm.

### **Agenda**

1. Minutes of the last meeting
2. Action taken report
3. AQAR report 2018-2019.
4. UGC Paramarsh Scheme
5. Miscellaneous items

### **Members present**

1. Dr. T. Vijayan, Principal (Chairman)
2. Dr. K.V. Murali, Asst. Professor in charge of HoD of Physics (Co-ordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, Associate Professor and HoD of History
5. T.V. Sathyan, Junior Lecturer in Physics
6. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics
7. Anjali Nair M.K., Asst. Professor of English
8. V. Vijayakumar, Asst. Professor of Commerce
9. Dr. A. Mohanan, Asst. Professor of Chemistry
10. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
11. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
12. M Shyamala Office Superintendent
13. Muhammed Rafi, Councillor, Nileshtar Municipality
14. Vice President, PTA
15. College Union Chairman
16. Raj Kishor, Alumnus, M.Sc. Physics

Dr. T. Vijayan, Principal and the Chairman of the Committee welcomed all members. Dr. K.V. Murali, Co-ordinator of IQAC read out the minutes of the last meeting.

The actions taken in respect of the decisions of the last meeting of 31.08.2019 were reported.

1. AQAR for the year 2018-19 is prepared.
2. Actions were taken and online application was submitted to implement the Soura Project, the Rooftop Solar Programme in collaboration with Kerala State Electricity Board.
3. Sanction received from UGC recognizing the college as a Mentor Institute under the UGC-Paramarsh Scheme for mentoring NAAC Accreditation Aspirant Institutions in Kannur and Kasaragod Districts. Seven non Accredited Institutions were identified and the detailed Proposal submitted to UGC for further action.
4. Conducted Space Exhibition and Painting & Elocution competition in collaboration with the ISRO for celebrating the Centenary celebration of Vikram Sarabhai on 14th & 15th November 2019 by inviting nearby School and College students of Kasaragod District
5. Applied for National Institutional Ranking Framework (NIRF) 2019.

6. Decided to conduct the residential workshop for secondary and senior secondary school students to get acquainted with the advancements in Science and Humanities, in collaboration with the Institute of Educational Technology (SIET), Government of Kerala and Samagra Shiksha Kerala (SSK) in January 2020.

**Decisions taken**

1. Approved the final AQAR for the year 2018-19 and entrusted the Co-ordinator to upload the same within the stipulated time.
2. Decided to launch UGC-PARAMARSH Scheme on 5<sup>th</sup> February 2020 and to conduct orientation to the staff and Mentee Institutions on Revised Accreditation Framework and quality parameters of NAAC to promote quality assurance in Higher Education.