

## **Minutes of the Internal Quality Assurance Cell meeting held on 31.08.2019**

The meeting was held on 31.08.2019 in the Principal's chamber of Nehru Arts and Science College Kanhangad at 02.30 pm.

### **Agenda**

1. Minutes of the last meeting
2. Action taken report
3. Quality initiatives
4. Other matters

### **Members present**

1. Dr. T. Vijayan, Principal (Chairman)
2. Dr. K.V. Murali, Asst. Professor in charge of HoD of Physics (Co-ordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, Associate Professor and HoD of History
5. T.V. Sathyan, Junior Lecturer in Physics
6. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics
7. Anjali Nair M.K., Asst. Professor of English
8. V. Vijayakumar, Asst. Professor of Commerce
9. Dr. A. Mohanan, Asst. Professor of Chemistry
10. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
11. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
12. M Shyamala, Office Superintendent
13. Muhammed Rafi, Councillor, Nileshtar Municipality
14. Vice President, PTA
15. College Union Chairman
16. Raj Kishor, Alumnus, M.Sc. Physics

Dr. T. Vijayan, Principal welcomed all members. Dr. K.V. Murali, Co-ordinator of IQAC read out the minutes of the last meeting.

The actions taken in respect of the decisions of the last meeting of 12.06.2019 were reported.

1. Familiarization classes were coordinated by CBCS Coordinator, Sri Rameshkumar R to introduce the new Curriculum and syllabi for Choice based Credit and Semester System for Under Graduate Programme in affiliated colleges -2019 (OBE – Outcome Based Education) to our students and teachers through the various induction programmes.
2. Scholarships and endowments were distributed in a Grand ceremony to the meritorious and economically and socially backward students at UG and PG level.
3. Coordinator and the Management representatives met the respective authority including the Education Minister of Kerala to speed up actions to grant permission for starting two PG courses (M.A. Development Economics and M.Sc. Mathematics) and one UG course (B.Sc. Computer Science).

4. Coordinator along with the Management representative met the Engineer concerned and chalked out plans to complete the pending work of the three-storied academic block and the indoor stadium.
5. Necessary instructions were given to the HoDs, Co-ordinators/Officer in charge of Clubs/Committees to submit the soft copies of photographs, brochure, reports, programme feedbacks etc. to iqacnasc@gmail.com.
6. NSS/NCC Officers were given necessary suggestions to strengthen the activities of NSS/NCC, Sahityavedi, Lahari Virudha Vedi, Biodiversity Club and Bhoomithra Sena to inculcate the spirit of social service, fostering social responsibility and community engagement and discipline among students under the scheme Nascian Overarching of Outreach Programmes (NOOP)
7. Proper maintenance of artificial forest in the campus is carrying out regularly to promote carbon neutrality Decided to participate in the national institutional ranking framework (NIRF). Dr. K.V. Murali, Co-ordinator of IQAC is given the responsibility for the same.

#### **Decision Taken**

1. Decided to urge the College Management to implement Soura Project, the Rooftop Solar Programme in collaboration with Kerala State Electricity Board.
2. Decided to apply for the UGC-Paramarsh Scheme for mentoring NAAC Accreditation Aspirant Institutions in Kannur and Kasaragod Districts.
3. Decided to conduct Space Exhibition and Painting & Elocution competition in collaboration with the ISRO for celebrating the Centenary celebration of Vikram Sarabhai on 14th & 15th November 2019 by inviting nearby School and College students of Kasaragod District
4. To carry out data collection and preparation work for participating in the National Institutional Ranking Framework (NIRF) 2019.
5. Decided to proceed the conduction of residential workshop for secondary and senior secondary school students to get acquainted with the advancements in Science and Humanities, in collaboration with the Institute of Educational Technology (SIET), Government of Kerala and Samagra Shiksha Kerala (SSK).

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