

Minutes of the Internal Quality Assurance Cell meeting held on 12.06.2019

The meeting was held on 12.06.2019 in the Principal's chamber of Nehru Arts and Science College Kanhangad at 11.00 Am.

Agenda

1. Minutes of the last meeting
2. Action taken report for the academic year 2018-19
3. Quality Initiatives for the Academic year 2019-20
4. Future Plans
5. Other matters

Members present

1. Dr. T. Vijayan, Principal (Chairman)
2. Dr. K.V. Murali, Asst. Professor in charge of HoD of Physics (Co-ordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, Associate Professor and HoD of History
5. T.V. Sathyan, Junior Lecturer in Physics
6. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics
7. Anjali Nair M.K., Asst. Professor of English
8. V. Vijayakumar, Asst. Professor of Commerce
9. Dr. A. Mohanan, Asst. Professor of Chemistry
10. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
11. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
12. V. Vinodkumar, Office Superintendent
13. Muhammed Rafi, Councillor, Nileshwar Municipality
14. Vice President, PTA
15. College Union Chairman
16. Raj Kishor, Alumnus, M.Sc. Physics

Dr. T. Vijayan, Principal and the Chairman of the Committee welcomed all members. Principal delivered the introductory speech making reference of the relevance of IQAC activities. Dr. K.V. Murali, Co-ordinator of IQAC briefed the initiatives and future plans of the academic year 2019-20. The Co-ordinator read out the minutes of the last meeting and detailed about the significant contributions and initiatives implemented in the previous academic year 2018-19.

The actions taken in respect of the decisions of the last meeting of 08.03.2019 were reported.

1. Repair and maintenance of the infrastructure facilities including building, furniture, electrical fittings, laboratory equipments etc. were done during vacation.
2. Faculty who are members of Boards of Studies actively involved in the curriculum restructuring and revision of syllabi of UG. The new Curriculum and syllabi for Choice based Credit and Semester System for Under Graduate Programme in affiliated colleges -2019 (OBE – Outcome Based Education) were adapted by the college from 2019 admission onwards.

3. Open source softwares were included in the syllabi of the various UG programmes in the new OBE based curriculum of CBCS system by the University, as part of the initiatives of IQAC, in continuation to the decisions taken in the meetings held on 20.6.2018 and 08.03.2019 .
4. The college website is regularly getting updated. Email website@nasc.ac.in is introduced in the college for collecting various images, videos like data and for the convenient updating of the website from time to time.

Recognized the excellent performance of the Academic Monitoring Committee for planning, monitoring and implementing various activities for strengthening the academic functions and content enrichment of the departments.

Decisions taken

1. Decided to conduct familiarization classes to all students and teachers to introduce the new Curriculum and syllabi for Choice based Credit and Semester System for Under Graduate Programme in affiliated colleges -2019 (OBE – Outcome Based Education)
2. Decided to take follow up action for starting of two PG courses (M.A. Development Economics and M.Sc. Mathematics) and one UG courses (B.Sc. Computer Science). The sub-committee headed by Dr. K.V. Murali is directed to take necessary steps in this regard.
3. Decided to take steps for the speedy completion of the three-storied academic block and the indoor stadium. The IQAC will monitor the progress.
4. Discussed about the UGC-Paramarsh Scheme- for mentoring NAAC Accreditation Aspirant Institutions
5. Decided to strengthen mentoring programmes like Walk With a Scholar and Scholar Support Programme.
6. Decided to instruct the Department HoDs, Co-ordinators/Officer in charge of Clubs/Committees to submit the soft copies of photographs, brochure, reports, programme feedbacks etc. to iqacnasc@gmail.com.
7. For strengthening of the activities of NSS/NCC to inculcate the spirit of social service and discipline among students under the scheme Nascian Overarching of Outreach Programmes (NOOP)
8. For fostering social responsibility and community engagement through the activities of different clubs like Sahityavedi, Lahari Virudha Vedi, Biodiversity Club and Bhoomithra Sena under the scheme Nascian Overarching of Outreach Programmes (NOOP)
9. Decided to promote carbon neutrality by maintaining an artificial forest in the campus.
10. Decided to participate in the national institutional ranking framework (NIRF). Dr. K.V. Murali, Coordinator of IQAC is given the responsibility for the same.
11. Decided to support the departments in generating funds for organizing seminars, conferences and other content enrichment programmes for promoting curriculum development and research activities in the institution.
12. Decided to collect the feedback from stakeholders as in previous years.
13. Decided to conduct familiarization programmes to the staff on Revised Accreditation Framework and quality parameters of NAAC.
14. Decided to form a subcommittee headed by the IQAC Co-ordinator Dr. K.V. Murali and with Dr. Dinesh T., A.V. Mithun, Anjali M K, Dr. N.T. Supriya and Vijayakumar V as members to prepare the AQAR 2019-20.
15. Decided to envisage plan of action to promote e-learning.
